



Graduate trainee application form

Personal Details

Mr/Mrs/Miss/Ms	Surname:	Other Names:
Term Address:		
Term Telephone Number:		
Dates at this Address:	From:	To:
Permanent Address:		
Telephone Number:		
Date of Birth:		
Do you have a full current driving license?		Yes/No (delete as appropriate)
How did you hear about Cowgill Holloway LLP?		

Educational Achievements

Name of Secondary School:

Attended From:

Attended To:

Qualifications

Subject

Grade

Date obtained

Name of College:

Attended From:

Attended To:

Qualifications

Subject

Grade

Date obtained

Name of University:

Attended From:

Attended To:

Qualifications

Subject

Achieved/Expected Grade

Date obtained (if applicable)

Relevant Work Experience and Additional Skills

Are you entitled to any exemptions towards your Institute of Chartered Accountants in England and Wales training?

Yes/No (please delete) If yes please list your exemptions:

Please list any additional qualifications you have gained:

Computer skills/software used:

Vacation work and relevant experience:

Relevant courses attended:

Interests, sports and hobbies:

Please state why you would like to become a Chartered Accountant and why you think you have the necessary qualities.
(If necessary, please continue on a separate sheet)

Why have you chosen to apply to Cowgill Holloway LLP? (If necessary, please continue on a separate sheet)

Are there any dates you are not available for interview?

When would you be free to start work?

How did you hear of this vacancy (if through an internet site please state which one)?

Referees

Personal/Professional

Name:

Relationship:

Address:

Telephone:

Academic

Name:

Relationship:

Address:

Telephone:

Declaration

I certify that the information given on this form is correct.

I understand that any wilful omission or falsification may lead to the disqualification of this application or dismissal if appointed to the post.

Signed:

Date:

Data Protection Act 1998

Information provided by this application form will be used by us to assess your suitability for employment with us and for recruitment and other related HR purposes only. We will not provide this information to any third party unless required to do so by law or other regulatory purposes or with your consent. You have a right to request a copy of any information we hold on you and to have any inaccurate data corrected.

Please return this form with a hand written covering letter to:

Mr J Marshall,
Partner,
Cowgill Holloway LLP,
Regency House,
45-51 Chorley New Road,
Bolton, BL1 4QR.