



cowgills

# Graduate trainee application form

|                            |   |              |
|----------------------------|---|--------------|
| Mr/Mrs/Miss/Ms Forename:   | Surname:                                | Other names: |
| Telephone number:          | Mobile number:                          |              |
| Nationality:               | How did you hear about us?:             |              |
| Email address:             |   |              |
| Date of birth:     /     / | Do you have a full UK Driving Licence?: |              |
| Address:                   |   |              |
|                            |   |              |
|                            |   |              |
|                            |   |              |



## Educational achievements

Name of Secondary School:

Attended from:

Attended to:

### *Qualifications*

Subject:

Grade:

Date obtained:

Major achievements:

Please list any relevant awards or prizes won during your education.

What do you enjoy doing in your spare time? Please list any personal interests or hobbies below.

## Previous employment

Name and address of employer:

Nature of business:

Employed from:

Employed to:

Duties:

Skills gained during employment.

Name and address of employer:

Nature of business:

Employed from:

Employed to:

Duties:

Skills gained during employment.

## Relevant work experience and additional skills

Are you entitled to any exemptions towards your Institute of Chartered Accountants in England and Wales training?

*If so please list your exemptions:*

Please list any additional qualifications you have gained.

Please list your computer skills/relevant software you are able to use.

Please list any relevant courses you have attended.

Please state why you would like to become a Chartered Accountant and why you think you have the necessary qualities.

Why have you chosen to apply to Cowgills?

### Your Personal Data

Information provided by this application form will be used by us to assess your suitability for employment with us and for recruitment and other HR purposes only. We will not provide this information to any third party unless required to do so by law or other regulatory purposes or without your consent. You have a right to request a copy of this information we hold on you and have inaccurate data corrected

Are there any dates you are not available for an interview

What is the date you would be available for this employment to commence?

Please confirm which of our graduate programmes you would like to apply for:

| Audit & Accounts:

| Tax:

## Referees

Name:

Relationship:

Occupation:

Email address:

Address:

Telephone:

Name:

Relationship:

Occupation:

Email address:

Address:

Telephone:

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## Declaration

I certify that the information given within this form is correct.

I understand that any wilful omission or falsification may lead to the disqualification of this application or dismissal if appointed to the post

Signed:

Date:

Please return this form with a CV and covering letter to Lisa Kershaw:

Lisa Kershaw

Regency House

45-53 Chorley New Road Bolton

BL1 4QR

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